



**Office of the Secretary Information & Public Relations,
Khyber Pakhtunkhwa**

**ADP Scheme: “Up-scaling of Information Setup in merged
areas (AIP)”**

Address: Civil Secretariat Complex, Warsak Road, Peshawar

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Bid Solicitation Document

For

**Purchase/Installation of Radio equipment for FM Radio
Station Miranshah and Khyber**

TIMELINE

Deadline for submission of bids/proposals	17-05-2021 up to 12:00Noon
Pre-bid Conference	06-05-2021 at 11:00AM
Opening of bids	17-05-2021 at 12:30PM

Invitation for Bids

Information & PRs Department, Khyber Pakhtunkhwa invites sealed Tenders from reputed firms registered with Income Tax and/or Sales Tax Departments for the following items of different categories/lots in accordance with the KPPRA Rules 2014 ‘Single Stage Single Envelope’ procedure for the project “Up-scaling of Information Setup in merged areas (AIP)”:

Category/Lot 1 (Radio Transmission Equipment With Sound Proofing)			
S#	ITEM	SPECIFICATIONS	QTY
1	Broadcast Console	<ul style="list-style-type: none"> • Having 8 inputs with built-in broadcast telephone hybrid stereo send/return 	2
2	Microphone	<ul style="list-style-type: none"> • Frequency response (Microphone) 80 - 18000 Hz • Audio-XLR connector • 3,5 mm jack • Microphone dynamic • Sound pressure level (SPL) 154 dB(SPL) max. • THD, total harmonic distortion < 0,9 % • AF sensitivity 2,1 mV/Pa • Signal-to-noise ratio > 110 dB(A) • RF output power 30 mW • Transmission/receiving frequencies 1680 • Switching bandwidth 42 Mhz • Peak deviation +/- 48 kHz • In compliance with ETS 300422, ETS 300445, CE, FCC • Audio output level (unbalanced) +10 dBu max 	12
3	Desktop Microphone stand	<ul style="list-style-type: none"> • Steel Desktop Microphone stand 	4
4	Broadcasters microphone arm stand	<ul style="list-style-type: none"> • Steel Desktop Microphone stand 	8
5	Headphone	<ul style="list-style-type: none"> • Latest studio high-performance studio headphones 	8
6	Headphone distributor	<ul style="list-style-type: none"> • With 4 amplifier & 4 output 	2
7	Studio monitor speakers pair	<ul style="list-style-type: none"> • Output power Low frequency range: 40 W • High frequency range: 30 W • Frequency response 60 Hz – 22 kHz • Crossover frequency 3.2 kHz • Input Sensitivity 200 mV • Input jacks XLR (balanced, input impedance 20 Ω) • TRS (balanced/unbalanced, input impedance 10 kΩ) • Mains power AC 220V, 50/60Hz • Power consumption 60 W 	2
8	Studio on air smart programmable light	<ul style="list-style-type: none"> • Dual tone lights 	2
9	Audio sound dynamic processor	<ul style="list-style-type: none"> • Latest Audio sound dynamic processor 	2
10	Audio wiring and connector for studio(Lot)	<ul style="list-style-type: none"> • XLR, TRS, TS, Shield cable, RCA connector 	2

11	Installation and commissioning (Lot)	<ul style="list-style-type: none"> • Installation and commissioning (Lot) 	2
12	Stereo FM Broadcast transmitter	<ul style="list-style-type: none"> • 2KW RF output, European Brand 	3
13	4 way broadcast antenna (SET)	<ul style="list-style-type: none"> • Latest 4 way broadcast antenna (SET) 	2
14	coaxial cable mouting kit	<ul style="list-style-type: none"> • Latest coaxial cable mounting kit 	2
15	Steel Tower	<ul style="list-style-type: none"> • 110ft high lattice steel tower • 12" traingular steel cross section • guyed at 3 locations along with all mounting hardware and roof top civil work includes lightning arrester rod • aviation warning light • grounding and complete in all respect 	2
16	Profanity audio delay system	<ul style="list-style-type: none"> • New advance technology 	2
17	Broadcast logger	<ul style="list-style-type: none"> • Latest/Computer for transmission recording 	2
18	Sound proofing 4 rooms 10x10	<ul style="list-style-type: none"> • Civil work: fitting rectangular glass between control room and studio. • Wooden frame for walls. • Thermocol sheets inside wooden frame. • 2 inch foam on thermocol. • Multiple wooden sheets. • Cloth based coverings or similar acoustic absorbent material for soundproofing. • Ceiling and frame of iron under ceiling, carpet with floor jumbo lawn. • Electrical work • Computer Networking • AC Fitting • Installation of lighting, switches, power plugs, receptacles 	2 each station
19	Voice recorder	<ul style="list-style-type: none"> • PCM Audio Recorder • BUILT-IN MICROPHONE • Electrets condenser microphone in adjustable X-Y configuration • RECORDING FORMAT • DSD: 2.8224MHz; WAV: 192/176.4 (24bit), 96/88.2/48/44.1kHz (24/16bit); MP3: 320/128 kbps • PLAYBACK FORMAT • Two XLR inputs 	10
20	Collar Microphone	<ul style="list-style-type: none"> • Good quality 	6
21	M Audio Card	<ul style="list-style-type: none"> • Latest edition 	2
22	Tool Kit for Technical Trouble Shooting	<ul style="list-style-type: none"> • Electrical Tool Kit with multimeter and solder, Drill machine 	4

		<ul style="list-style-type: none"> • (a)Type: Hand Tools, Combination (b)Number of Pieces:35pcs • (c)Application: Household Tool Set 	
23	Streaming solution for broadcasting	<ul style="list-style-type: none"> • Streaming solution for broadcasting on internet to listeners around the world 	2
24	19" wide - 42" high equipment rack	<ul style="list-style-type: none"> • Steel - 19" wide - 25" high equipment rack 	2
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Category/Lot 2 (IT/miscellaneous Equipment)

1	Desktop Computer	<ul style="list-style-type: none"> • Desktop Computer core i7, • 10th Generation, • ITB HDD, • 18.5 inch LED screen, • Keyboard, mouse, • Wifi adapter/LAN&WAN connectivity with Windows 10 preloaded (No Media required) 	4
2	Laptop	<ul style="list-style-type: none"> • Core i7 , • 2.4Ghz, • 10th Generation, • RAM 8 GB, • 1TB HDD, • Screen size 15.6 inch • Windows 10 preloaded (No Media required) 	4
3	32" Smart LED with Digital Satellite Receiver, LNB, Cable, Dish Antenna	<ul style="list-style-type: none"> • 32" Smart LED, Digital Satellite Receiver, dual Band LNB, Cable, Dish Antenna 	2
4	AC	<ul style="list-style-type: none"> • 1.5 Ton inverter AC wall mount • concealed LED display • easy clean(indoor) • Intelligent airflow • Cooling 	6

Category/Lot 3 (Power)

1	Main feeder cable LDF	<ul style="list-style-type: none"> • LDF 5A (80m) 	2
2	UPS (For Main Transmitter)	<ul style="list-style-type: none"> • UPS 5KVA Output • 4 Lead Acid Electric Storage Batteries • Having attached stabilizer • 24VDC, 200Ah - Input • 	2

3	UPS (For studio Equipment)	<ul style="list-style-type: none"> • 5KVA • Built-in Bluetooth for mobile monitoring (Android App is available) • Reserved communication port (RS485, CAN-BUS or RS232) for BMS Battery independent • MPPT solar charge controller up to 5KW • Batteries • 4 Lead Acid Electric Storage Batteries • 12VDC, 200Ah 	2
4	Electrical Power distribution	<ul style="list-style-type: none"> • Electrical power distribution from customer provided point and generator to inside the room, transmitter room and studio, with necessary circuit breakers and power measurement panel 	4
5	Generator	<ul style="list-style-type: none"> • 25KVA, • European Brand Diesel generator with proper panel setup. • Foundation Earthing 	2
6	Solar System	<ul style="list-style-type: none"> • 10KVA with monocrystalline panels with 8 Batteries 200AH 	2
Category/Lot 4 (Office Furniture)			
1	Officers Tables	For Office use	4
2	Officers Chairs	For Office use	4
3	Computer Table	For Office use	6
4	Studio Table	U Shape studio table	4
5	Reception Table	For Office use	2
6	Chairs for studio and Staff	Soundless, Smooth Chairs	24

INSTRUCTION TO THE BIDDERS

1. The bidder/ proponent must submit the proposals in sealed envelopes and as per specified procurement method "Single stage, single envelope" for all or individual categories/lots.
2. **The successful bidder shall not only supply the equipment but also install them and make them functional at the required premises**
3. **Any bid that may be deficient in quoting individual item of a particular lot shall be rejected outright for that particular category/lot**
4. The proposal shall be typed in New Times Roman with font size 12 and single spacing. Any handwritten part or full proposal shall be rejected.
5. Each page of the bid proposal shall be signed by an authorized representative of the bidder.
6. The envelopes should be on the name address and contact details of the addresses and the addressors.

7. The bidder will be selected through open and transparent bidding process.
8. Interested firms in any category of items mentioned above may submit their sealed bids **on or before 17.05.2021 up to 12:00 Noon. The bids shall be opened on the same day at 12:30pm in the presence of the representatives of the bidder who choose to attend.**
9. **A Pre-bid Conference for queries/clarifications will be held on 06.05.2021 at 11:00am** in the communication section of the DGIPR Khyber Pakhtunkhwa situated at Civil Secretariat Complex, Warsak Road, Peshawar. **Attending the pre-bid conference is highly recommended.**
10. The bids/proposals should be in accordance with specifications mentioned against each individual item.
11. Rates/quotations must be valid for 90 days.
12. The bidder shall specify validity in days.
13. Conditional bids shall be rejected outright.
14. Information & PRs Department Khyber Pakhtunkhwa may under exceptional circumstances request for extension in bid validity which shall be for not more than the period equal to the period of the original bid validity.
15. Suppliers must invariably mention that the rates are inclusive of taxes.
16. Sealed bid must be accompanied by a bid security of 2% (two percent) of the total tender value (refundable) in the form of call deposit receipt (CDR) issued by any schedule bank of Pakistan in the name of Secretary Information & PRs, Khyber Pakhtunkhwa Peshawar.
17. Bid security in the form of Cash or Cheque shall not be entertained and such bids shall be returned unopened.
18. **The proposal shall have complete work plan and delivery schedule.**
19. Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.
20. **The bidder shall submit an affidavit that it has never been blacklisted.**
21. Submit statement of any history of litigation or ongoing.
22. The procuring entity may reject one or all such proposals, which are vague or does not adhere to these instructions.
23. The procuring, entity may ask for a performance bank guarantee at 10% of the total contract value. This bank guarantee should be from a scheduled bank.
24. Contract will be signed with the successful bidders and its terms and conditions will govern the executive of the contract.

25. Arbitration as per law will be in case of disagreement arising out of contract execution, which cannot be settled, between the two parties.

GENERAL TERMS AND CONDITIONS

1. The request for quotation is non-transferable.
2. Successful bidder is bound to supply/install the items within the specified time mentioned by the Department, positively, failing which the call deposit may be forfeited.
3. Contracting firms must be registered with FBR and/or KPRA. All applicable taxes will be deducted as per Government policy.
4. NTN certificate should be enclosed.
5. Each supplier can only submit one offer / quote for each item. Options should be avoided.
6. The bidder shall furnish an affidavit on Rs. 100/- stamp paper stating that the firm is not blacklisted in any government department.
7. The Competent authority may increase or decrease quantities of items.
8. The equipment shall strictly conform to the specifications mentioned for each individual item.
9. At least one-year warranty shall be provided by the successful bidder.
10. The successful bidder shall install/configure the supplied items at the premises of the FM Radio Miransha and Khyber. The bidder shall ensure availability of technical personnel required at any stage, at its own cost.
11. The Competent authority has the right to cancel one or all bids under the KPPRA rules 2014.

GENERAL AND SPECIAL CONDITIONS OF CONTRACT

A . L A N G U A G E

All communications and documentations related to procurements shall be in English.

B .BID SECURITY DEPOSIT

Sealed bid must be accompanied by a bid security for an amount of 2% (two percent) of the total tender value (refundable) in the form of call deposit receipt (CDR) issued by any schedule bank of Pakistan in the name of Secretary Information & PRs, Khyber Pakhtunkhwa Peshawar.

C . PLACE AND TIME OF DELIVERY

The Supplier/Vendor/bidder shall deliver/install the procured items at the address specified by the Directorate General Information & PRs Khyber Pakhtunkhwa

D.INSPECTION of Goods on Delivery

- a) The goods shall be inspected by the inspecting team of the Procuring entity for quality/quantity etc at the agreed location/warehouse of the Procuring entity before the goods are provided/supplied at their final destination.
- b) Inspection of goods shall be conducted without prejudice to the buyer's right to lodge quantity and quality claims. In case the goods are not found in conformity with the contracted quality/specifications, procuring entity shall have the right to lodge claims
- c) In case of dispute by the supplier, joint re-inspection of the supplied material shall be carried out, at the cost of the supplier, in presence his or his authorized representative either at a laboratory designated by the procuring entity or by a neutral independent entity as jointly agreed.

E.PACKAGING

items should be packed suitably in appropriate wooden/metallic boxes/containers/pallets in such a manner that the goods are not lost or damaged in handling/transportation and the packing should be suitable enough to reach at the stores of procuring entity safely.

Each pack or container should clearly indicate the following information:

- Purchase Order Number and date.
- Name of Product/Deliverable.
- Quantity
- Gross and net weights
- Name of Manufacturers/service providers

Manufacturer's instructions regarding the maximum storage life of the product and the storage conditions must be followed.

Material/works/service should be delivered at the stores of procuring entity in original packing of the manufacturer.

Where applicable, manuals containing instructions of the manufacturer about the application (in use) of the item should be provided in English. If required by Procuring entity, technical experts should be sent by the manufacturer for application of the item at site.

G.PERFORMANCE BANK GUARANTEE

Successful bidders shall furnish a Performance Bank Guarantee of 10% of value of Purchase Order/Tender price/Contract provided that the guarantee is issued by any of the approved Banks. The performance guarantee shall remain valid throughout the execution of purchase order/contract and shall be returned within 10 days after the expiry of warranty period and satisfactory performance. If such Guarantee is issued by a foreign bank, it should be countersigned by a Pakistani bank on the approved list of banks.

FORFEITURE OF PERFORMANCE BANK GUARANTEE

The Performance Bank Guarantee may be forfeited if the service provider fails to deliver or supply and install goods in accordance with the terms and conditions of the Purchase Order or commits any breach of the Contract / Purchase Order.

H. PAYMENTS

Payment shall be made on production of the following documents: -

- a) The Supplier/Vendor submits manually signed invoice in triplicate certifying that merchandise supplied is in accordance with the contract. The invoice must show the Purchase Order No.____, Material Receiving Report No.____, and Acceptance Note No.____, with date, price/rate of each item.
- b) Material/Deliverables Receiving Report (in original) signed by the Authorized Representative of Procuring entity in acknowledgement of having received all supplies/deliverables in accordance with the Purchase Order/Contract Agreement.
- c) Authenticated sales tax invoice in original as prescribed in the Sales Tax Act 1990
- d) Valid Income Tax Exemption Certificate (otherwise Income Tax at current applicable rates shall be deducted from the invoice).
- e) National Tax Number.
- f) Sales Tax Registration Number.
- g) Bank Account Number and Branch.
- h) Recovery of all applicable taxes at source should be made as per rules

K. OBLIGATIONS AND OPTIONS IN CASE OF NON-FULFILMENT OF CONTRACTUAL OBLIGATIONS BY THE SUPPLIER

- a. The supplier shall perform services in accordance with recognized standards, applicable laws and regulations.

- b. The suppliers shall appoint a focal person who shall coordinate with procuring entity at all times during the execution of the project.
- c. The supplier shall carry out the services with due diligence and efficiency and in conformity with sound practices.
- d. The supplier shall act at all times so as to protect the interests of the Client and shall take all reasonable steps to keep all expenses to a minimum consistent with sound economic and other practices.
- e. The supplier shall furnish the Client such information relating to the Services as the Client may from time to time reasonably request.
- f. Except with the prior written approval of the Client, the supplier shall not assign or transfer the Agreement for Goods or any part thereof nor engage any other independent supplier or sub-contractor to perform any part of the services without prior consent of the service providers
- g. The supplier agrees that no proprietary and confidential information received by the supplier from the Client shall be disclosed to a third party unless the supplier receives a written permission from the Client to do so.
- h. Procuring entity may take any of the following actions if after the placement of the Purchase Order the supplier fails to deliver the goods within the prescribed period, according to the specifications, quantities and other terms and conditions given in the Purchase Order/Contract agreement:-
 - a. Recover from the supplier as stipulated in the relevant purchase order/contract agreement, equivalent to 0.067% per day (2% per month) of the total value of contract in case of failure to deliver as per agreed timelines, provided that the total penalty shall not be imposed beyond maximum of 10% of the total contract value.
 - b. Purchase from any other source, at the risk and cost of the supplier, the goods not delivered or other goods of equivalent specifications, without cancelling the Purchase Order/contract agreement;
 - c. Cancel the Purchase Order/contract agreement at supplier's risk and cost. In such case, Procuring entity reserves the right to take any action against supplier which it may deem fit under the circumstances including the blacklisting of the supplier; or
 - d. Recover any consequential losses/damages incurred by procuring entity by withholding any or all amounts otherwise due to the supplier against this or any other Purchase Order/ Contract.

L. DISPUTES AND CONTROVERSIES/DISPUTE RESOLUTION

- a. Procuring Entity shall constitute a Committee consisting of odd number of persons with proper powers and authorizations to redress complaints of bidders that may arise prior to issuance of Purchase Order/contract agreement, in accordance with the KPPRA Rules 2014.
- b. If a bidder is not satisfied with the decision of the Committee he or she may take recourse to the KPPRA Authority.
- c. The mere fact of lodging a complaint shall not warrant suspension of procurement process.
- d. Any dispute or difference arising out of the Agreement which cannot be amicably settled between the Parties, shall be finally settled by KPPRA whose decision will be final and binding on both the parties

M. INDEMNITY

The supplier shall at all times indemnify the procuring entity against the claims which may be made in respect of the goods for infringement of any right protected by patent, registration of design or trade mark and shall take all risks of accident of damages which may cause a failure of the supply from whatever cause arising and the entire responsibility for the sufficiency of all the means used by him for the fulfilment of the contract; provided always that in event of any claim in respect of an alleged breach of a patent registered design or trade mark being made against the procuring entity, it shall notify the supplier of the same and the supplier shall be at liberty at his own expense to conduct negotiations for settlements of any litigation that may arise there from.

N. SUB-LETTING CONTRACT

The supplier shall not sub-let or assign this Contract or any part thereof without the written permission of the procuring entity. In the event of the Service provider subletting or assigning this Contract or any part thereof without such permission, the procuring entity shall be entitled to cancel the Contract and to purchase the goods elsewhere on the supplier account and risk and the supplier shall be liable for any loss or damage which the procuring entity may sustain in consequence of arising out of such purchase.

O. BRIBES COMMISSION ETC.

Any bribe, commission, gift or advantage given, promised or offered by or on behalf of the Contractor or his partner, agent or servant, or any one on his or their behalf to any officer servant, representative or agent of the procuring entity or any person on its behalf in relation to the obtaining or to the execution of this or any other contract with the procuring entity, shall in addition to any criminal liability which he may incur, subject the contractor to cancellation of this and all other Contracts and also to payments of any loss or damage resulting from such cancellation to the like extent as is provided in cases cancellation and the procuring entity shall be entitled to deduct the amounts so payable from any moneys, otherwise due to the supplier under this or any other Contract. Any question or dispute as to the commission of any offence under this clause shall be settled by the procuring entity in such manner as it shall think fit and sufficient, and its decision shall be final and conclusive.

P. TERMINATION

The Agreement shall terminate when, pursuant to the provisions hereof, the Services have been completed and full and final payment has been made.

Q. FORCE MAJEURE

The term "Force Majeure" as employed herein shall mean acts of God, strikes, lockout or other industrial disturbances, acts of public enemy, wars, blockades, insurrection, riots, epidemics, landslides, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions and any other similar events, not within the control of either Party and which by the exercise of due diligence neither Party is able to overcome.

If either Party is temporarily unable by reason of Force Majeure to meet any of its obligations under the Agreement, and if such Party gives to the other Party written notice, of the event within fifteen (15) days after its occurrence, such obligations of the Party, as it is unable to perform by reason of the event, shall be suspended for as long as the inability continues. Neither Party shall be liable to the other Party for loss or damage sustained by such other Party arising from any event referred to as Force Majeure or delays arising from such event. Force Majeure shall not include insufficiency of funds or failure to make any payment required under the Agreement.

R. APPLICABLE LAWS

This Agreement shall, in all respects, be read and construed and shall operate in conformity with the KPPRA Act 2012 and KPP Rules 2014.

S .CONTRACT AMENDMENT

No variation in or modifications to the terms of the Agreement shall be made, except by a written amendment signed by the Parties hereto.

T. NOTICES

Any notice given by any of the Parties hereto shall be sufficient only if in writing and delivered in person or through registered mail.

SECRETARY
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